Leschenault Catholic Primary School

Christianity Friendship Respect

LCPS P&F Meeting

12th February 2025 - MINUTES

Location: Staff Room **Time:** 6.00pm **Welcome/Prayer/Reflection**

Present: Linda Bramley, Josie Leeder, Daniel Graves, Michael Newman, Jasmin Jones, Alex Smith, Natasha Harding, Katherine Kaurin

Apologies: Hannah Cupples

Previous Meeting

Previous Meeting Minutes have been uploaded to the LCPS Website
Minutes Accepted by 1st Linda Bramley 2nd Jasmin Jones
Reviewing deferred till Meeting 2 of 2025

Actions from Previous Minutes:

- Nil

Correspondence

Correspondence In: Nil
Correspondence Out: Nil

Reports

Principal's Report: Daniel Graves
Daniel presented a Powerpoint outlining Roles and Responsibilities of P&F as well as Vision of the school and Training Requirements of the P&F.

President's Report: (TBD)
The new proposed President was determined during the meeting was Michael Newman. This is subject to Executive Director approval. Daniel to write to ED for permission. Once a decision is made regarding MN, we will notify the community of the P&F Executive. Hannah Cupples and Jasmin Jones will share the role of Vice President to support the President

Board Communications: N/A

Treasurer's Report: (TBD)

The new Treasurer is Natasha Harding. Katherine will assist Natasha in setting things up for this role. Thanks Katherine.

General Business

- Josie will assist Alex in setting up for his role as Secretary. Thanks Josie
- Meeting Dates 2025: It was decided that there would be 2 meetings per term. The first meeting each term will be the formal meeting and the second meeting will be sub-committee or planning meeting specifically focussing on planning of the next and future events.

2025 Meeting dates are:

	Formal Meeting	Planning Meeting
Term 1	12/2/25	26/2/25
Term 2	14/5/25	11/6/25
Term 3	13/8/25	10/9/25
Term 4	8/10/25	12/11/25
Annual Community Meeting and Dinner	TBC	

- Oval Seated Area: Following a number of planning conversations in 2024 P&F Meetings, it was discussed but not voted on a figure of about $10,000 to be a rough planning budget for the sitting area. Natasha will meet with Josie/Katherine/Linda to discuss prior to next meeting.
- Planned activities for 2025:
    - Easter Raffle Drawn on 11 April at start of day
    - Mother's Day Stall on 7 May
    - Disco on 16 May
    - Father's Day Stall on 3 September
    - Colour Run on 7 November

- Possible events 2025
    - Crazy Camel Artwork- raised by Natasha
    - Combining ACM with Sundowner either end of year or start of year subject to CSAC input.
- Others yet to be determined

Meeting Close

Next Meeting: Planning Meeting 26/2 and formal meeting 14/5

Meeting Closed: 7.30pm

Signature of P&F Chair