Leschenault Catholic Primary School

Christianity Friendship Respect

LCPS P&F Meeting

23rd October 2024 - MINUTES

Location: Staff Room **Time:** 6.00pm **Welcome/Prayer/Reflection**

Present: Linda Bramley, Ashlee Rose, Josie Leeder, Daniel Graves, Michael Newman, Jasmin Jones

Apologies: Katherine Kaurin

Previous Meeting

Previous Meeting Minutes have been uploaded to the LCPS Website
Minutes Accepted by 1st Linda Bramley 2nd Jasmin Jones

Actions from Previous Minutes:

- Father's Day Stall
- Teacher Wish List – funds distributed to each year group for teacher purchases
- Donation to Pitts Family fundraising
- Donation to Year 5 Camp
- Book Week Icy Pole Treats (thank you Michael & Rusty for making this happen)

Correspondence

Correspondence In: Bakers Delight Christmas Fundraising Email
Correspondence Out: NIL

Reports

Principal's Report: Daniel Graves

Catholic Identity:	• For the staff RE PD Day we participated in a Faith Formation PD by Mario Borg from 24:7 Youth Ministry. • Our recent Liturgies have included: 5B Gratitude (October), 3B Assumption of Mary (August) and PPB Father's Day (August). • Two of our parents Ali D'Andrea and Ebony Colyer will be coordinating the Christmas Nativity Play at our parish with the support of Melissa from the PPC- much appreciation to the both of them. • On 25th and 26th of August our Year 6 students with other students received the Sacrament of Confirmation. Much appreciation to Brigid, Emma, Kristy, Rachel and Fr Robert.

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	• In Term 4 we introduce our waste management system to inside as well as outside environments that was introduced earlier this year (coming soon). • We are trialing Wellbeing Assessments across our Senior students so we can track and support the wellbeing of our students more effectively.
Education:	• Last term our Year 5 students had a wonderful overnight camp in Busselton. much appreciation to Mrs Anderson, Mrs Jessop, Mrs Martleton and Mr Dudek for their organization and other staff helping and assisting. • Last week our Year 4s had a great full day excursion to visit Cape Naturaliste as part of their curriculum. Much appreciation to Mrs White, Mrs Rees and Mrs Carlson • We will continue to work with CEWA consultant Caitlyn Caputi as we rollout the 1-1 iPads across Year 4-6 next year. The Year 5 students will be getting new devices and the Year 6 making do with the current devices from Yr 5 and Yr 6. Sarah Rees is leading and guiding this process with the 4-6 teachers. • Staff classrooms for 2025 will be finalized shortly and shared with parents and students on Transition Day later this term. • The Bookturions program initiated earlier this year through the library ministry with the assistance of Mr Portolan and Mrs Old continues to generate interest and promote and encourage reading for our students. • Our Choir was presented with the Zenith Award as the best performing country school in the Catholic PAF. It was the fifth time, our school has received this award. Congratulations to all!
Community:	• On Friday it is World Teacher's Day and we are thanking our wonderful LCPS teachers by hosting a Thank You Lunch on Friday- much appreciation Steph Taylor. • We have 45 applications for our 40 positions in PK. This is a positive and significant jump from this year when we only had enough applicants for a single class. The PK runs without any state or federal funding so is a very expensive program. Positions of offer will be sent out later this week. • On Friday we have Bring your Dog to school day from 8-8:30pm. Should be great fun! • We had a wonderful Athletics Carnival last Friday with very large numbers of parents in attendance. Congratulations to Rooney! Our students also performed exceptionally well at the interschool carnival last week. • Much appreciation to our P&F for hosting our Father's Day Stall in late August. We had a sufficient number of volunteers (eventually) and was a great community building event.
Stewardship:	• Mrs Bertelli commenced maternity leave in late Term 3 and Mrs Dannielle Williams has been appointed to cover her from Wk 9 in Term 3 until the end of 2024. • Canteen Manager- Stephanie Taylor has been unwell hence the closing of the canteen on a number of occasions this Term. • Student Wellbeing Officer Mrs Hegarty has received a government scholarship at Latrobe University to cover the cost of a Graduate Certificate in Mental Health. This will significantly support her in her role in supporting our students. • Ceilings Replacements have commenced across the school and are progressing very well with minimal disruption. • IT Infrastructure Upgrades will be happening across the school over the Christmas break

President's Report: Linda Bramley

As we come to the end of 2024, we wish to extend a thank you to the helpers we have had assist us at our various events. The kids without a doubt love seeing familiar adult faces helping.

Many thanks to ALL in the LCPS community for supporting the P&F, it really does make our roles enjoyable and we feel respected and appreciated.

After 5 years as the Chairperson for LCPS P&F I have made the decision to vacate the Chair seat for 2025, my time has been a memorable one, with so many successful events, friendships made and personal growth. Volunteering alongside Josie, Ashlee and Katherine has been an absolute committee dream. Thank you ladies!

I am happy to assist if needed to settle someone else into the Position. Thank you. Linda Bramley.

Board Communications: N/A

Treasurer's Report: Katherine Kaurin

Profit & Loss Reports provided for each month to date of 2024 including an overall spreadsheet for the year. Reports can be access separately to Minutes.

Income and Expenditure to 30 September 2024

	$
Opening Funds as at 1 September 2024	23, 594.38
Income	
Total Income	0.00
Expense	
Total Expenses	
Gift Voucher Thank You Bree & Luke (Disco)	100.00
Movement	-100.00
Balance as at 30 September 2024	23, 494.38

General Business

- 2024 AGM – 20th November 2024

Preparation has begun for the P&F Annual Report to be presented at this year's AGM outlining feedback on the year. All 4 P&F Executive positions to become available for 2025 with the intention to settle some new members into these roles for the upcoming year. Exec will support and encourage new members to step forward and share their experiences.

- Library Donation (request by Belinda Old)

Library is seeking a donation of approximately $1,257.75 to fund New Release Book Packs for 2025. All voted and motion passed to happy to proceed with this donation.

- Christmas Fundraising – Bakers Delight Email for Consideration

Bakers Delight provided information for Christmas tart and cake fundraising options. It was agreed not to proceed with this.

- Fathers Day Stall

A successful stall run over 2 days. Noted that there was difficulties with volunteers stepping forward initially with the possibility of the stall being cancelled this year due to lack of help. Thank you to Daniel for emailing out to the LCPS community to encourage support. Thankfully we had a team of fantastic helpers assist over the 2 days. The kids had a great time and almost everything was sold (not much left over to store in shed).

- Future Events for the year

2025 Colour Run. Proposed date of 7 November. Linda has provided Michael with information to pre-register interest with the event suppliers. Preference is colour (not slime) run.

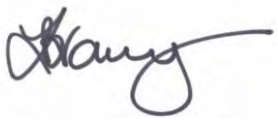
- Teacher Wish Lists

Funds have been distributed to year groups. Daniel to request teachers email through their purchases to promote via online post.

- Sports Carnival Feedback

Ashlee discussed this year's issue at the sports carnival where the local rangers were issuing warnings and fines to car parking which was surrounding the school. As feedback to this it was suggested by the Shire that prior to future (large) events of this nature the school contact Shire of Harvey office/ranger prior and have a parking plan implemented for the day outlining parking options available. This to be taken into consideration for upcoming Christmas concert.

Meeting Close

Next Meeting: 2025 - TBA
Meeting Closed: 7.30pm

Signature of P&F Chair