



Leschenault Catholic Primary School

Christianity Friendship Respect

LCPS P&F Meeting

9th August 2023 - MINUTES

Location: Staff Room

Time: 6.00pm

Welcome/Prayer/Reflection

Present: Linda Bramley, Josie Leeder, Katherine Kaurin, Daniel Graves

Apologies: Ashlee Rose, Chelsea Norminton, Viv Mell

Previous Meeting

LCPS website under construction (still in draft format). Uploaded Minutes on hold. Paper copies of June Minutes provided in meeting for reference. ETA on new website is one week.

Minutes Accepted by 1st Linda Bramley 2nd Daniel Graves

Actions from Previous Minutes:

- Term 2 Disco
- Bunnings Treendale donation of 10 x hi-vis vests
- New sports marquee purchased from part footy-tipping profits – collected from Promote You and delivered to school for first use at the Cross Country interschool carnival

Correspondence

Correspondence In: Certificate of Appreciation from Ahlia's Kindness Day, Promote You – Invoice, Email from Jasman Anderson re: Containers for Change

Correspondence Out: NIL

Reports

Principal's Report: Daniel Graves – See **attached** marked "Annexure A"

President's Report: Linda Bramley

Welcome to Term 3. Term 2 wrapped up with a very successful disco – a massive thank you to the teachers and volunteers who assisted on the evening. Our disco profits purchased new music / disco and lighting equipment which was given a great test run on the night. Thank you for supporting the night. Our footy tipping competition is going well with the first



Leschenault Catholic Primary School

Christianity Friendship Respect

purchase from our fundraising profits made – a new sports marquee – it looks great and stood out at the Cross Country carnival amongst the other schools. We have the Fathers Day Stall happening this term and looking forward to working with P&F to make it happen.

Board Communications:

N/A

Treasurer's Report: Katherine Kaurin

June Balance Sheets – see **attached** marked "Annexure B"

July Balance Sheets – see **attached** marked 'Annexure "C"'

Upcoming deductions will include the 'Wish List' funds which went out to all year groups, footy tipping major prizes

Figures true and correct: 1st Josie Leeder 2nd Linda Bramley

General Business

- Disco Wrap Up

A hectic, but great night. The new DJ equipment was fantastic – looking forward to it being well used. A big thank you to Luke Portolan who DJ'd the evening. Also thank you to all the staff and parent volunteers who put their hands up to assist on the evening – without them this night could not have gone ahead.

- Fathers Day Stall

Linda is co-ordinating the Fathers Day Stall for this year. Date discussed as being scheduled for the morning of Friday 1st September. A volunteer and information post to be circulated via SeeSaw and social media. The gifts have been purchased and are currently being stored – they are to be priced and some additional items may need to be sourced.

- Footy Tipping Sponsor Event

There is only 3 rounds left of the season. Josie will speak with Bree Dudek in regards to potentially making the final 2 rounds of the season 'blind rounds' so that the leaderboard is not made public until the wrap up. Potentially looking to a 'game night' and prize/social night Friday 8th September.

- Containers for Change / Sustainability



Leschenault Catholic Primary School

Christianity Friendship Respect

Tags have been delivered by Jodie Hanns with the LCPS CFC code on the back to be used by anyone wanting to drop off donations. Jasman Anderson has emailed correspondence detailing a Waste-Sorted Schools program aligned with CEWA's Environmental Stewardship policies which works additional to CFC and is co-ordinating a 'team' to be implemented to promote this process. She is looking for a P&F representative to be involved. We will put a shout out to anyone interested in volunteering to do this.

- WHS


Daniel highlighted in his Principal's report that CEWA has recently appointed a WHS safety consultant to support schools. It was put forward that this be added as a regular agenda item to be discussed at meetings so that there can be input from parents at P&F meetings as to any 'safety' items can be addressed. It was agreed that this will be added to future Agendas.

Meeting Close

Next Meeting: 13th September 2023

Meeting Closed: 7.30pm

Signature of P&F Chair

<p>Catholic Identity: <i>All our actions and all we do reflect our Catholic Faith</i></p> 	<ul style="list-style-type: none"> • Parents are welcome to join us for 2Bs Mary MacKillop Liturgy coming up on Friday. 8/8 marks her Feast Day. • Last week both Year 3 and Year 5 participated in the Bishop’s Literacy Assessment, mandated for CEWA schools each year. • We have filled over 100 bags for Buckets for Jesus. This is part of our Social Justice focus at LCPS. • Our Confirmations our coming up 2nd and 3rd August, we look forward to celebrating this wonderful Sacrament with our students and families. • Stewardship of our Environment: A key part of the mission of the Catholic Church and Catholic Education W.A. is committing to and promoting Christian responsibility for care of the Earth- our common home. As well as our student Environmental Ministry, some of our staff have joined our E-Team, led by Mrs Jasman Anderson, who will be driving some significant changes across our school to improve our stewardship and care of the Earth. Our first action is to re-establish the LCPS Containers for Change program- which was launched recently. We are seeking parent representation on our Environmental committee- see letter
<p>Education: <i>Provide a high quality education focusing on academic excellence</i></p>	<ul style="list-style-type: none"> • A number of staff have participated in Team Teach training which uses de-escalation techniques to promote positive behaviours • Reconciliation Day Walk- we were very proud to have students representing our school at the Bunbury Reconciliation Walk on Sorry Day. • Teachers attended a PD Day with Bali Bombing Survivor Phil Britten to inspire us and motivate us on a journey of self improvement. • Our students performed superbly well at the interschool Cross Country under our brand new and beautiful shelter- thanks P&F. We had 5 top 10 finishers! • Earlier this term, we had staff from St Mary MacKillop coming to observe our amazing teachers using Top 10 Maths in Year One. • This week our Year 4 Teachers met with a CEWA IT consultant to plan how we can utilize IT and Technology more effectively to enhance student learning. Year 4 will be piloting this in 2024. • The CEWA Performing Arts Festival is underway and we have been well represented by Sam Collins and Zoey Bonekamp in Cello and next week by Sam Collins (again) and Madelyn Hamilton in solo singing. The choir will be performing in Week 6, they are working incredibly hard!
<p>Community: <i>Build a connected, Christ centred and child focussed school in partnership with our parents.</i></p>	<ul style="list-style-type: none"> • Thanks P&F for another amazing Disco on 23rd June. Special appreciation to Josie for her efforts and energy in making the event happen in difficult circumstances. • Our school community celebrated NAIDOC Week in style officially opening our Yarning Circle and Noongar Art Work. Much appreciation to Carla and Bree for their efforts with this great day. • MLA Jodie Hanns came to visit our school and provided some toys from the Leschenault Men’s Shed to Kindy as well as books and Tags for Containers for Change • Our new website is due to be launched this week- Fingers crossed...Draft format https://chameleonlogicdesigns.com.au/leschcath/
<p>Stewardship: <i>Develop highly skilled, effective and professional staff</i></p>	<ul style="list-style-type: none"> • Over the school holidays both our Kindy classrooms were upgraded with new Audio-Visual Equipment and a refurbished front of class learning areas • We continue to see strong enrolment growth across our school and have been 2 full kindy classes to start 2024 and only 11 vacant positions across our entire school. Waiting Lists place our school in a strong financial position but also present challenges when some families are disappointed. • Our library refurbishment has been finalized and furniture has been ordered. Carpet quotes are underway and this project should be complete to start the 2024 school year. • CEWA have recently appointed a WHS safety consultant to support schools. This has led to better processes across our school. One of the changes will be seeking input from parents at P&F Meetings. So we will add this as a regular agenda item....

Annexure "B"

**Leschenault Catholic Primary School P&F
Income & Expenditure Statement
For the month ended 30 June 2023**

Income

Receipt from A/C Closure	14.00
P&F Disco Proceeds	2,687.50
Total Income	<u>2,701.50</u>

Expenditure

Footy Tipping Round Prizes	800.00
Playground Markings	12,425.00
Disco - Sausage Sizzle	374.10
Disco - Snacks/Drinks/Decorations	580.47
Total Expenses	<u>14,179.57</u>

<u>Net Income</u>	<u><u>-11,478.07</u></u>
--------------------------	---------------------------------

* Profit from Disco = \$1,733 (increase of \$400 from LY)

**Leschenault Catholic Primary School P&F
Balance Sheet
As at 30 June 2023**

Assets

Current Assets

LCPS - P&F Ledger Balance	40,945.11
Net Assets	<u>40,945.11</u>

Equity

Balance BF 1 June 2023	52,423.18
Plus: Total Deposits	1,901.50
Less Total Payments	<u>13,379.57</u>
Balance as per Accounts 30 June 2023	<u>40,945.11</u>
Total Equity	<u>40,945.11</u>

Summary:

Opening Funds as at 1 June 2023	
LCPS - P&F Ledger Balance	52,423.18
Net Income/(Expenditure) for the month	<u>-11,478.07</u>
Closing Funds as at 30 June 2023	<u>40,945.11</u>

Annexure "C"

**Leschenault Catholic Primary School P&F
Income & Expenditure Statement
For the month ended 31 July 2023**

Income

Nil Income	0.00
Total Income	<u>0.00</u>

Expenditure

Fully Sublimated Marquee	2,100.00
Total Expenses	<u>2,100.00</u>

<u>Net Income</u>	<u><u>-2,100.00</u></u>
--------------------------	--------------------------------

**Leschenault Catholic Primary School P&F
Balance Sheet
As at 31 July 2023**

Assets

Current Assets

LCPS - P&F Ledger Balance 38,845.11

Net Assets 38,845.11

Equity

Balance BF 1 July 2023 40,945.11

Plus: Total Deposits 0.00

Less Total Payments 2,100.00

Balance as per Accounts 31 July 2023 38,845.11

Total Equity 38,845.11

Summary:

Opening Funds as at 1 July 2023

LCPS - P&F Ledger Balance 40,945.11

Net Income/(Expenditure) for the month -2,100.00

Closing Funds as at 31 July 2023 38,845.11