



P&F Meeting, 8th March 2023 - MINUTES

Location: Staff Room

Time: 6.00pm

Welcome/Prayer/Reflection

Present: Linda Bramley, Ashlee Rose, Katherine Kaurin, Josie Leeder, Chelsea Norminton, Libby Murray, Daniel Graves, Viv Mell

Apologies:

Previous Meeting:

Last month's minutes have been loaded to the School website.

Minutes Accepted by 1st Linda Bramley 2nd Libby Murray

Actions from Previous Minutes:

- Katherine in the process of liaising with Anne and CDF in regards to our P&F bank account and arranging for the account funds to be transferred and merged with the school accounts.
- P&F Welcome Flyer was circulated at the beginning of Term 1 with some great responses.
- Student Access to Library at Second Lunch – aiming for teacher supervision in the library on at least three lunch days for this year. The school is also investigating a new reading program aiming to build interest around books and reading within our school. The Reading Team have been investigating the best way to go about and resource this (raised by Veronica Young at November's meeting).
- Student Crossing – Barnes Ave. Raised by Ali D'Andrea at November's meeting that safety was a concern on Barnes Ave. Ali has spoken with Australind Police & Main Roads to gather more information on what can be done. Main Roads are going to assess if speed is an issue.
- Footy Tipping Comp 2023 – launched with 13 sponsors on board. Begins 16/3/23.
- Coles Australind has donated a \$50 gift voucher to the P&F.

Christianity Friendship Respect



Correspondence:

Correspondence In: CSPWA Welcome Back Letter

Reports:

Principal's Report:

- Catholic Identity
 1. We welcome all our parents to the Commissioning Mass for LCPS and OLOMC over the weekend masses this weekend. ·
 2. The 2023 Lenten Season begun on Ash Wednesday, 22 February and ends with the beginning of the Easter Triduum and the celebration of the Mass of the Lord's Supper on Holy Thursday, 6 April.
 3. Project Compassion has been launched in our Parish and school on Ash Wednesday. Caritas stories will be shared with students at our morning assemblies.
 4. Reconciliation Commitment masses were held a few weekends ago and First Reconciliation Workshops will be held next week.

- Education
 1. Choir has commenced for 2023. They will be singing at the Christmas Concert, the Performing Arts Festival and for the Ordination of Deacon Nathan Barrie
 2. New Literacy Programs have commenced across the school: PreLit (K), Initia-Lit (PP-2) and Spelling Mastery (Yr 3-6). Resources and Training comes with considerable cost (\$27,000) but there is significant evidence of its effectiveness when implemented with rigour. Staff are very excited to be commencing this program.
 3. Stepping Stones Maths is now being implemented with fidelity across Yr 2-6 and Yr PP-1 will commence Top 10 Maths. Training for staff on Top 10 is Early T2
 4. Literacy Intervention for Yr 3-6 (Macqlit) and Yr 1-2 (Minilit) has commenced.
 5. Heggarty Phonemic Awareness and Phonological Awareness program has commenced in K-2 in 2023. Staff have completed training.
 6. K-6 will engage in Music as a subject in 2023- in 2022 this was just for junior classes
 7. Mandated Assessments in Pre-Primary, On Entry (all WA students) are underway.
 8. NAPLAN Assessments commence next week for Year 3 and Year 5.

Christianity Friendship Respect



- Community
 1. Congratulations P&F getting the school/community footy tipping comp up and running for Season 2023.
 2. Uniform Update: over 60 parents have completed our online survey and there were 7 parents in attendance this morning to discuss proposed changes.
 3. Swimming Carnival for Yr4-6 is held next Friday at Harvey Pool- much appreciation to Cath for her planning and organization.
 4. Parent Handbooks and Staff Handbooks were developed for 2023 and have had significant positive feedback from families.
 5. Parent Connect Session was held to start the term, providing parents the opportunity to meet and greet their new teachers and ask any questions they wish to have clarified. In the feedback form provided in the newsletter, there was feedback from only one parent and the feedback was positive. • Our former students have made a great start to Yr 7 at OLOMC
 6. LCPS will be hosting 1-1 Meetings to provide parents the opportunities to meet 1-1 with your child's class teacher on 5th April. Interviews will commence at 12:40pm- stay tuned
- Stewardship
 1. LCPS Code of Conduct Refresher- attached. Each CEWA school has a code of conduct to support the safety of our students. As of 2023 our P&F is operating under the Terms of Reference- attached. Much appreciation to 2022 Executive for coordinating this transition. • Transition to new model of operation for P&F. <https://pandf.cewa.edu.au/> Password is pandf2022
 2. In 2022 we have invested strongly in Professional Development and maximizing teacher impact and efficacy. Early Years staff have been trained in Hegarty Phonemic Awareness and are implementing this daily as well as Pre-Lit/Initia-Lit. Yr 3-6 teachers have completed Spelling Mastery training. Our APs and EAs have also completed training in MacqLit and MiniLit (out Literacy Intervention).
 3. Significant improvement in enrolments: started 2022 with 449 and start 2023 with 473. Strong enrolment growth provides us with significant resourcing, enabling us to invest in the best programs, learning, training and resources for our school.
 4. We have welcomed some wonderful new staff and have completed their inductions and initial training for their roles: Tanya Warburton, Jo Moore, Cadence Edwards, Josette Bayliss and Kaylene Schirripa (LSL replacement) CSAC Key Projects 2023 (as per Newsletter Week 3)
 5. Kindergarten Outdoor Learning Space: You may have noticed the Kindy area was extended, had trees planted and had upgraded fencing over the Summer break and is looking fantastic.

Christianity Friendship Respect



This upgrade will continue throughout 2023 and we look forward to providing our youngest students with the best possible outdoor learning environment.

6. Classroom Audio Visual and Instructional Upgrades: During 2023 both Pre-Primary classes and 3G were upgraded. During the Term 1 holidays both Year 1 and Year 2 classrooms will be upgraded with other classes commencing later in the year.
7. Informational Technology Upgrades: To support the new Audio Visual in each classroom and our Wifi capability, extensive infrastructure upgrades are underway and additionally each class will be provisioned with charging stations for their class iPads.
8. Library Upgrade: It's been wonderful that we have been able to open our library for our students at lunchtime again. Our staff and CSAC will be investigating ways that we can upgrade our library that will enhance our reading culture and support literacy development and our love of reading in our students. Our students will be involved in this process- stay tuned.
9. Starting this year, we will be implementing a new model of leadership, that we believe will provide an enhanced level of support, communication and efficiency across our school to students, parents and staff: Brigid Bryce (Assistant Principal) as part of her role within will additionally lead K-2, Bree Dudek (Assistant Principal) as part of his role will additionally lead Year 3-6

President's Report:

Linda Bramley:

- Welcome to the P&F's first meeting for the school year and also welcome and thank you to Daniel Graves for attending.
- Looking forward to a great and exciting year ahead.

Board Report:

Libby Murray:

- The P&F are required to nominate a representative for communications between the board and P&F. Libby is happy to step aside from her role due to other commitments this year as long as there is someone available to step in. Rebecca Martin (Board secretary) has offered to liaise between board and P&F for communications.

Christianity Friendship Respect



Treasurer's Report:

Katherine Kaurin:

Catholic Development Bank Account

- Opening Balance \$ 36,160.00 31st January 2023
- Income \$250.00
- Expenses \$NIL
- Closing Balance \$ 36,410.00 28th February 2023

Catholic Development Term Deposit

- Opening Balance \$ 6,399.25 31st January 2023
- Interest \$ \$NIL
- Closing Balance \$ 6,399.25 28th February 2023

General Business:

- Shortened Lunch Breaks

Some parents were seeking further information regarding why lunch breaks for eating have been shortened. Daniel has explained that they were needing to gain 5 minutes of class time hence taking it from the lunch breaks. Duty feedback was that the last 5 minutes generally was wasted time. There could be a possible review of this to find 5 minutes elsewhere. Daniel was to include an explanation in the upcoming newsletter for parents to read.

- Ground Splash

Are coming to WA in April and Linda would like to have our designs confirmed so that we can arrange for works to be completed. Potential designs/locations have been emailed to the school leadership team for consideration. They will meet and discuss.

Christianity Friendship Respect



- Footy Tipping competition is being promoted with the season due to commence on 16/3. We currently have 62 registered participants. We will continue to advertise to encourage registrations. Sponsors have been great.
- LCPS Uniforms

A recent survey was done regarding changes to the current uniform. 62 families returned the survey and 6 attended a recent meeting in the library. Results will require further work, especially in regards to the proposed changes to the girls uniform of deleting the summer dress and winter skirt. The uniform shop will no longer be selling second hand uniforms and families are encouraged to make use of a LCPS Pre Loved Uniforms Facebook page. Daniel has proposed the P&F assist in admin/management of the page.
- CSPWA Photo Competition

Details of a competition were included with the 2023 welcome newsletter. We will follow up on collecting some photos from the previous year to enter the competition.
- Fundraising suggestions were emailed through from Natasha Harley – including Bakers Delight hot cross buns for easter, Santa photos at Christmas and class morning teas. Thank you Natasha.
- Easter Raffle – Chelsea will speak to some pre-primary parents in regards to arranging this years easter raffle. Proposed date of drawing at morning assembly 3rd April. Ashlee has ordered a P&F Easter Bunny costume.
- The P&F Facebook group is very overdue to be updated. Inactive members from previous years can now be removed and the new volunteers/ reps from the 2023 flyers can be added to make a more 'communicative' page.
- Katherine to email Bree regarding feedback for improvements to the car flow at school pick up times.

Next Meeting: Term 2 – 10th May 2023

Meeting Closed 7.50pm

Christianity Friendship Respect