



Minutes to P & F Meeting

Meeting opened 7pm on Wednesday 10th February, 2016.

Welcome / Prayer / Reflection

Present: Paula Mackenzie, Lisette Tilbrook, Rhianna Scheffner, Pia Riachi, Brooke Chatfield, Libby Murray, Janet Offer, Kristie Enright, Katrina Catalano, Monette Coulson, Kym Pennefather, Taryn York, Danielle Forrest, Kirsten Birnie, Jodi Elston, Julie Blythe, Aliesha Edwards, Lisa Dudek, Fiona Cross

Apologies: Melissa Mosele, Sonya West, Karen Wilding, Helen Barry, Eva Cotton, Anne Scassera, Chloe Meek, Kelly Catalano, Katherine Madaffari, Sarah Tyrrell

Minutes of previous Meeting

1st Paula Mackenzie 2nd Lisette Tilbrook

Actions from Previous Minutes:

- **Maggie Dent:** Brooke Chatfield advised that the organisation of this event is going well. Maggie Dent is coming to Leschenault on 10th May 2016. Tickets will be open for purchase to the whole community. Topic is still to be decided on. Refreshments of tea/coffee and food will be included in the price. Price is still to be decided but probably between \$15-\$20. Brooke would like some volunteers to help out on the night. Brooke also suggested that our students draw pictures to help decorate the undercover area for this event.
- **Business cards:** Lisette Tilbrook /Luke Portolan – Lisette to email Luke.
- **School bus stop location:** waiting on price for a slip lane to the bus stop
- **Pretzel sticks:** 30 boxes still left to sell. Suggested that volunteers could sell these at the Colour Fun Run. If anyone thinks they can sell some pretzel sticks at work, then they are invited to take a box home. Taryn York proposed that the price could be reduced to \$1 to ensure they sell.
- **Bunnings Sausage Sizzle:** Amount raised – \$1587 - \$785.51 = \$801.39 profit.
- **Logs available:** Kirsten's dad has cut down trees and has logs available. These logs have been made into chairs in the Year 1 and 2 outside area. They have also been used in the Kindy's Secret Garden. Kirsten advised that there are more logs available.

- Tops for the netball skirts: The P&F purchased netball skirts which unfortunately didn't match our gold and blue tops. It has been decided that matching shirts are to be purchased. Awaiting Kath Hancock for pricing. Was suggested that we speak with Kelly Catalano or Promote You.

Correspondence

Correspondence Out:

Correspondence In: Fundraising materials.

1. Reports

Principal – See attached

Treasurer – Balance as at 31 December 2015 is \$16900.34 includes Term Deposit

Board – Board Report presented by Paula. The Board is looking at new flooring in the undercover area, perhaps also seating and air-conditioning. The front verge has been improved by putting in grass, reticulation and pruning trees. The bike track in the pre-primary area has been increased and the grounds have been extended to allow for more play area. The Flag pole has been reinstated. It is very important that parents do not park in the areas designated for church parking only. Also do not park at the back of the church or the area at the church front door.

2. General Business

Welcome morning tea - will be held Friday 19th Feb, straight after school drop off in the undercover area. Teachers will bring in cakes/biscuits. Other parents who are attending are invited to bring something if they wish.

Rainbow Run - Katrina Catalano advised that organisation of this event is going well. The stalls are in hand but we need to push ticket sales. Tickets can be purchased online. If you want to pay cash you can buy from BCE Surveying in Bunbury and Eaton Community Pharmacy. There is also a ticket stall outside the canteen on Monday, Wednesday and Friday, 8-9am and 2.30-3.30pm. Tickets can also be purchased on the day.

Hot FM are advertising this event. Their breakfast hosts have agreed to come to the school and talk to the kids to get them excited and interested. They will come to our school after the welcome morning tea at 10.30am Friday 19th February.

Tanya Napoli is organising a 2nd hand stall to include books, magazines and DVD's. Boxes are in the classes for parents to leave their donations. The class reps are asked to let the parents know. Tanya will need helpers on the day – probably 30 minute time slots. 8.30am – 12.30pm

Brooke Chatfield is organising the Lucky Jars stall. Boxes are in the classes for parents to leave their donations. The class reps are asked to let the parents know. Brooke will need helpers on the day – probably 30 minute time slots. 8.30am – 12.30pm

Raffle - Taryn York suggested a Raffle as a fundraising event this year.

1st Prize – one year's worth of house cleaning. 2 hours a fortnight. The P & F will pay the \$1500 fee. Each child to bring home 10 tickets to sell at \$2 a ticket

2nd prize – Enjo pack (to be purchased from Brooke Chatfield)

3rd prize – Window and carpet clean

It was suggested that we perhaps draw the raffle at the Mothers Day stall – or later in the year. It was agreed that this raffle is a great idea. Just needs to be decided on when the raffle will occur.

Easter Raffle – There was a discussion that we no longer ask parents to sell tickets for this raffle. Perhaps if parents donate the eggs and the children are given one ticket each for the draw,

Board Representative – The P&F Executive have nominated Danielle Forrest for this post. Danielle has accepted.

Class Representatives – Taryn York read a paragraph from the Class Representative Handbook to clarify what the role is and how many meetings they have to attend. Paula and Taryn hope to give each class rep a copy of the handbook at the next meeting. Class reps are invited to go to Mary at the front office to have their photograph taken.

Format and distribution of meeting minutes – It was agreed that Lisette will endeavor to have the minutes completed and on the website by Wednesday following the P&F Meeting. Lisette will ensure that the minutes clearly show who is undertaking the specific actions, if any, and when these have to be completed by.

Common room for parents – Katrina Catalano advised that our school mums would like to have a meeting place to get together or to drop things off etc. She asked Paula if there would be a room available to use as a common room. Paula suggested that we could perhaps use the seating around the science area or near the library. Mums could also buy coffee and muffins from the canteen

Music for upper school – Julie Blythe brought up a discussion about music being brought back as a specialist subject. Paula explained that this is a logistical matter and that she can only work through the DOT times available to the school. The Arts are currently being taught by the class teachers and these areas in the curriculum are being covered.

Fiona Cross talked about how BCC have music clubs at lunchtime. She put forward the idea that perhaps Lara Piggot and parents can volunteer their time to do music - Lara when on duty in the Library. Paula and Julie to liase with Lara.

Redcats - Danielle Forrest asked if the senior classes would be getting Redcats. Paula said she would like to for auditory processing reasons. But first Paula would like to purchase one for the Pre-Kindy. The P&F have approved this. It was also put forward that we should approach WADE to see if they could offer them cheaper.

Meeting closed at 8.30pm

Next meeting to be held on Wednesday 2nd March at 7pm

Christianity Friendship Respect