



LESCHENAULT CATHOLIC PRIMARY SCHOOL, AUSTRALIND

SCHOOL BOARD & P&F AGM

Minutes of the Annual General Meeting held on 16th November 2016

1. Opening of Meeting:

Meeting opened at 7.00pm. The gathering Prayer led by Brigid Bryce

2. Present:

Paula Mackenzie, Brigid Bryce, Susannah McAtee, Lisa Luvera, Sandra Hall, Sarah Rees, Kristy Keeler, Emma Bignell, Monica Jessop, Valma Bowlden, Fiona Negus, David Salathiel, Emma Sullivan, Shevaun Bertelli, Luke Portolan, Lisette Tilbrook, Katherine Madafferri, Denise Reale, Lara Pigott, Anne Davis, Rebecca Black, Katrina Catalano, Karen Wilding, Jo Saunders, Denise Hegarty, Tracy Ashworth, Mary McCann, Michelle Plajzer, Faron Abbey, Bree Dudek, Sonia West, Tania Napoli, Lee Tilbrook, Kelly Catalano, Rachael Wilson, Michelle Urquhart, Carla Kay, Kathy Russell, Kerry James, Josette Bayliss, Sue Newman, Nicole Suttie, Rachel Emmott, Emily Fyshe, Trudy Milne, Dominic Vener, Bridget White, Shayne Barry, Danielle Forrest, Elizabeth Murray, Marcie Sell

3. Apologies:

Melissa Mosele, Ben Monaghan, Kerri Wallis, Catherine Hancock, Lauren Walsh

4. Confirmation of minutes of last AGM November 25th 2015

Minutes were circulated on the night of the AGM.

Minutes of previous AGM read and accepted:

Moved by: Paula Mackenzie

Seconded by: Karen Wilding

5. President of the P & F Report

2016 Parents and Friends Association Report

In 2016, from a fund raising point of view, gave us challenges right from the beginning. With the numerous job losses, early in the year in particularly from Worlsey and the slow economic climate, we made a decision to back off slightly from our fund raising this year and concentrate more on uniting the community. However, we are still extremely proud of what we have been able to donate back to the school. Coming into the year with a healthy bank balance made it a lot easier to tick off many of the requests.

The Rainbow Fun Run was a wonderful way to begin our School Year. It was a fabulous Fundraiser that involved the wider community, as this year it was extended to include other Schools and various stalls. It was also wonderful to see many older children (and ex-students) helping at the event and

thoroughly enjoying themselves. A huge thank you must be extended to the fabulous parents and families who were involved in the success of this event. We are excited to announce we will be continuing with this tradition and holding the Rainbow Fun Run again in 2017.

A major highlight of Term 2 was the incredible parenting guide, Maggie Dent. Maggie Dent was invited on behalf of LCPS to talk to us on the importance of "Resilience" in children. Over 350 eager parents attended to listen to her words of wisdom.

We held two very successful raffles throughout the year, one being the Easter Raffle, the other "Win a Cleaner for a Year" raffle.

We also held our annual Mothers and Father's Day Stalls in 2016.

The School Disco, held in Term 3 was another successful event organised by the P & F. Not only was it a financial success but the conduct of the students was to be admired.

With all the events held we were able to donate back to the school the reading eggs subscription, 20 year 6 basketball uniforms, the Redcat pods, Maths extension books, the nature playground, cubby house, decking and the fencing.

One of the most significant achievements of the P & F in 2016 was the establishment of the Nature Playground. Sincere thanks to Claire Treasure and Sheree Angel and their partners for organising and coordinating such an amazing play area for our children. Thanks to the many families who helped over various weekends who helped to mulch, dig, chop and construct.

The support and commitment shown by our parents and friends of the Leschenault Community has been outstanding. Our school community continues to grow in both numbers and spirit. Thank you to all who have been involved to enable our children to be educated in such a positive learning environment.

As President, I would like to personally extend a huge thank you to our committee, P&F Vice President, Elizabeth Murray, P&F Secretary, Lisette Tilbrook, P&F Treasurer Kelly Catalano and our P&F Board Representative Danielle Forrest. Anne Davis and Mary McCann must also be thanked for their continual assistance to our fundraising events. I also want to thank all the classroom representatives for their contributions at our meetings. In addition, we want to thank all the new parents and friends that assisted in our fund raisers this year.

On behalf of the P&F I would like to thank our Principal, Paula MacKenzie. Her dedication to the school, its parents and most importantly the students does not go unnoticed. Whether she is drenched in colourful powder, dressed in a shark costume or digging at the end of a shovel, her commitment is tireless. I would like to thank Paula personally for her support in my role and look forward to working with her again in 2017. I would like to encourage all parents to come along to our meetings in 2017 to assist in community and fund raising events. We wish everyone a safe, happy and Holy Christmas season.

Taryn York
President 2016

6- Treasurer's Report

Leschenault Catholic P&F Balance sheet

As at 16 Nov 2016

Asset

Current Assets

Catholic Development Fund Bank Account Balance	\$21,813.80
Catholic Development Term Deposit Balance	\$5,711.11
Net Assets	\$27,524.91

Catholic Development Fund Bank Account

Starting Balancing Jan 2016	\$11,189.23
Plus Income	\$49,356.29
Plus Interest	\$12.27
Less Expenses	\$38,743.99

Catholic Development Term Deposit

Starting Balance Jan 2016	\$5,711.11
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Total Equity	\$27,524.91
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Donations Made to Leschenault Catholic Primary

1st January 2016 to 31st December 2016

Donation Made to Father Jess	\$500.00
Set of 20 Basketball Uniforms	\$1,955.00
12 Months Reading Eggs Subscription	\$8,244.00
RedCat Pods For Classrooms	\$4,939.00
Natural Play Cubby, Deck & Materials	\$4,888.61
School Fencing	\$8,400.00
Maths Books	\$1,047.20
End of Year Awards	\$351.45

	\$30,325.26
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Unpresented Cheques

Chq 78 Cancelled Chq Incorrect Amount	\$0.00
Chq 85 Cancelled Chq Incorrect Amount	\$0.00
Chq 95 Men's Shed Addition Jarrah on Cubby	\$250.00
Chq 96 Fencing	\$8,400.00
Chq 97 Maths Books Donation Back to LCPS	\$1,047.20
Chq 98 Reimburse LCPS Deck in Nature Play Ground	\$1,602.26
Chq 99 Donation LCPS End of Year Awards	\$351.45
Chq 100 Holi Colour Fun Run 20% Powder	\$2,014.60

\$13,665.51

**Leschenault Catholic P&F
Profit & Loss**

1st January 2016 to 31st December 2016

Income	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Total Profit For Events Minus Expenses	Powder	Floats
Cleaning Raffle									\$5,028.00				\$5,028.00	\$3,130.50		
Disco Term 3								\$5,535.45					\$5,535.45	\$3,181.28	\$12,828.60	300
Easter Raffle													\$0.00	\$28.10		
Fathers Day Stall									\$1,986.10				\$1,986.10	\$28.10		
Leschenault Cup								\$3,000.00	\$500.00				\$3,500.00	-\$553.00		
Maggie Dent Seminar					\$9,362.14								\$9,362.14	\$4,282.14		
Mothers Day Stall				\$5.00	\$2,115.10								\$2,115.10	\$625.70		
Rainbow Fun Run 2016		\$30,270.95											\$30,270.95	\$7,147.35		
Pretzel Rods 2015	\$171.00		\$302.50	\$143.60						\$34.55			\$641.65	\$711.50		
Sausage Sizzle Burnings			\$911.90										\$911.90	\$483.07		
Gross Profit	\$171.00	\$30,270.95	\$1,219.40	\$11,620.94	\$0.00	\$0.00	\$8,535.45	\$7,514.10	\$34.55	\$0.00	\$0.00	\$0.00	\$48,868.29	\$19,037.64		
Less Expenses																
Board Expenses													\$0.00			
Building Fixtures and Maintenance													\$0.00			
Computer, Media & Classroom Equip							\$8,244.00		\$4,939.00				\$13,183.00			
Discounts given													\$0.00			
Donations & School Awards							\$2,455.00		\$2,022.65	\$1,013.70			\$5,491.35			
Educational Supplies													\$0.00			
Equipment Hire													\$0.00			
Fees & Permits										\$1,545.50			\$1,545.50			
Fundraising Burnings Sausage Sizzle			\$428.83										\$428.83			
Fundraising Cleaning Raffle									\$1,650.00	\$247.50			\$1,897.50			
Fundraising Disco Float								\$500.00					\$500.00			
Fundraising Disco Food & Drink								\$437.37					\$437.37			
Fundraising Disco Products									\$966.80				\$966.80			
Fundraising Disco DJ								\$450.00					\$450.00			
Fundraising Easter Egg Raffle				\$258.94									\$258.94			
Fundraising Raffle Expense								\$48.00					\$48.00			
Fundraising Fathers Day Stall										\$1,758.00	\$87.30		\$1,845.30			
Fundraising Fathers Day Stall Float								\$200.00					\$200.00			
Fundraising Leschenault Cup								\$1,072.50	\$53.00	\$2,927.50			\$4,053.00			
Fundraising Rainbow Fun Run 2016		\$300.00											\$300.00			
Fundraising Maggie Dent Food					\$2,200.00								\$2,200.00			
Fundraising Maggie Dent Speech 2016					\$2,780.00								\$2,780.00			
Fundraising Mothers Day Float				\$300.00									\$300.00			
Fundraising Mothers Day Stall			\$1,488.40										\$1,488.40			
Fundraising Pretzel Rods													\$0.00			
Interest Paid													\$0.00			
Office Supplies & Stationary													\$0.00			
Postage & Freight													\$0.00			
Staff & Employee Amenities													\$0.00			
Subcontractor													\$0.00			
Thank You Gifts to P&F Committee					\$100.00		\$50.00		\$250.00				\$400.00			
Travel, Accommodation & Conference													\$0.00			
Welcome P&F Morning Tea		\$70.00											\$70.00			
	\$0.00	\$370.00	\$1,917.23	\$200.00	\$5,338.94	\$0.00	\$10,749.00	\$2,707.87	\$9,631.45	\$7,742.20	\$87.30	\$0.00	\$48,743.88			
Plus Other Income																
Interest Income							\$12.27						\$12.27			
Other Income													\$0.00			
							\$12.27						\$12.27			

Annual Financial Report date 16th November 2016

Moved to accept: Mary McCann Seconded: Katrina Catalano

7. Election of P & F Executive

Paula declares all positions vacant and calls for nominations:

Elected President

Nominee	Nominated by	Seconded
Taryn York	Katrina Catalano	Sue Newman

Elected Vice-President

Nominee	Nominated by	Seconded
Elizabeth Murray	Sonia West	Taryn York

Elected Treasurer – To be nominated in 2017

Nominee	Nominated by	Seconded

Elected Secretary

Nominee	Nominated by	Seconded
Jo Saunders	Elizabeth Murray	Katrina Catalano

8. Chairperson's Report

2016 Board Chair report for the AGM

Who are your School Board and what do they do? I hear you ask... Well, your Board are a committed, lively and active representative group of parents (did I mention charming and very personable?). We work with Leaders of the School and Church to help make decisions about the direction of the school and the running of the school. We meet regularly to discuss issues and plan solutions. We are active in projects such as the beautification of the front of the school over the past year and the initiation of an in-depth Maintenance Schedule to keep our buildings, equipment and systems in check. We are all 'hands-on' people and are very approachable, so please chat with any one of us about whatever you like, anytime you like.

Now, I must start by saying what a beautiful school we have. We are so blessed to be a community which oozes love and kindness, courage and compassion. We are filled to the brim with so many wonderful volunteers who tirelessly donate their time, equipment and resources to make our school a better place for our children. Our parents and helpers sell tickets, participate in fundraisers, spend time in classrooms, co-ordinate Busy Bees, build playgrounds, wash dishes in the canteen and assist in the uniform shop. All volunteers can rest easy knowing that their contribution has made a real difference. We are a community founded in the solidity of Jesus, and I extend my personal thanks to each and every one of the superheroes who contribute our school.

Our teachers are the rocks of our school. They are the framework steeped in professionalism, knowledge and passion on which our children's learning is launched. They take on extracurricular activities without a gripe and always with a common purpose in mind- the academic, spiritual and social development of our most precious assets – our children. It is easy to dismiss the level of commitment our teachers display in believing they are 'just doing their job'. But, teaching is a lifestyle and a passion for all of the dedicated ladies and lads at our school. Thankyou, educational gang – You rock!!!!

Indeed, where would our fabulous school be without the dedicated infrastructure team who work tirelessly behind the scenes? Our front office ladies, our darling canteen sweethearts, our fabulous Education Assistants and our mate to all, Dave 'the gardener' (who in fact seems to actually be Dave, the everything guy). Super thanks to you great people.

We are very fortunate at LCPS that our fees are nominal for the incredible level of education our children receive (you need only compare with other non-government run schools). These fees really only provide for the basics. Luckily for us, we have an incredibly dynamic P&F gang who fundraise and fundraise and fundraise some more to provide the extras that we love. This year our P&F have raised tens of thousands via various projects. Some of the fundraising initiatives this year included the dynamic colour fun run which is a favourite for the entire Australind and Bunbury community (this year we had live coverage on Hot FM!!), the wildly illuminated discos for our kids, the Easter raffle, the pretzel fundraiser and a big favourite amongst the families who don't like cleaning – the inaugural cleaning raffle (a personal favourite). The P&F have willingly donated to various projects within the school – they bought the Reading Eggs programme for the kids, built an Uh-May-Zing nature playground (with a super team of volunteers), installed a PA system within the school, plus the installation of Redcats in the classrooms and a host of other very deserving projects. From the board, thank you P&F – we love you!

The newly refurbished junior area is fully up and running, with 2016 being the first full year of use. The teachers and students are absolutely loving the new facilities, extra space and the learning opportunities which come with access to an outdoor classroom. Of course, after hours, in the new junior block, is the OSH program, which has proved to be extremely popular with both parents and kids.

With warm regards and many thanks, Karen Wilding (Board Chair, 2016).

9. School Board Treasurer's Report:

LESCHENAULT CATHOLIC PRIMARY SCHOOL

FINANCE REPORT – AGM

FORECAST 2016 – RESULTS

2016 Results

Expected Trading result for the year: \$181,673 Surplus

(Actual figures to October, therefore November & December are budget forecasts)

Last Year Actual was: **\$372,752 Deficit**

Reflecting on current year's result

This year's surplus is reflective of the board's decision to consolidate the work performed over the previous years. This meant spending was more subdued than in previous years. We did however still spend in very necessary areas. The largest project being the relocation of the bus stop from the front of the school to Mardo Avenue. This was a tremendous effort by Dom Veneer and Paula Makenzie.

Major expenditure included

- Relocation of bus stop to Mardo Ave
- Upgrade to lights within the school
- Completion of the front verge area with grass.

Projections for 2017

Whilst we have not been able to obtain the 2016, Budgeted figures confirmed from the Catholic Education Office (CEO) we expect our trading result to remain positive. With the only major works planned being the geo matting for the drain near the Pre-primary area, upgrade to the eating area for pre-primary and whole of school security cameras.

Our Vision

We must maintain the first class facilities for student and staff, at the same time as paying attention to and preserving the school's healthy financial position, for future generations.

Accepted By:

Seconded by:

10. Vote for nominating Members for the Leschenault School Board:

For the past two years we have valued the contribution to the board by the expertise of Kerri Wallace and Lee Tilbrook. These two wonderful people joined our board two years ago. They have been with us through the junior build and the many projects our board has taken on over the past two years. We have valued your input and insight and we thank you both for your time and commitment. Both Lee and Kerri will be standing down which means we have two available positions on the board for 2017.

As a member you can serve on the Board for a total of six years, this occurs in three, two year periods. This means that after two years you may re-nominate to serve on the Board.

As Lee was our board treasurer and he is standing down we have received a nomination from Faron Abbey who is an accountant. This skill would be invaluable as we are looking for someone with accounting skills. We have also received a nomination from Ben Monaghan.

As a board we are working towards a building project next year and at this time we would like to second Tuglio lemma to the Board for the duration of the build.

11. Confirmation of 2017 Board Membership:

Nominations for the Board vacancies were received by Faron Abbey and Ben Monaghan and we would like to second Tuglio lemma

Members of the School Board for 2017 are as follows

Karen Wilding
Katherine Madaffari
Shayne Barry
Katrina Catalano
Dom Vener
Faron Abbey
Ben Monaghan
Tuglio lemma

Ex Officio members:

Father Jess Navarra	Parish Priest
Paula MacKenzie	Principal
TBA	P & F Representative
Bree Dudek	Assistant Principal

12. Principal's Report :

I am blessed to be part of such a wonderful school with so many fantastic people within. It is truly a team effort in our school between the staff, parents and students. Everyone is working towards building a great community where every child is valued. We have such a dedicated and caring staff who work tirelessly to support our students and provide stimulating learning experiences. We have seen Walker Learning implemented across all year levels and we have seen our passionate staff engage fully with our students. This year our Year three too Year Six teachers introduced Educational Research Projects to our students along with expos for students and parents to view. It has been an exciting time in our school and the information that has been shared has been awesome. Our teachers are ably supported by the best team of Educational Assistants, these amazing women help to nurture learning across the grades. We truly are blessed to have teams of people working in union for the students in our care.

We have such awesome parents who choose to be involved with their child's education and participate actively in their daily lives. We have amazing student leaders who have led our school so well this year. They are willing to go above and beyond to help their fellow students and staff. Our student ministries are the key to our schools success; they are excellent role models and help out in so many ways.

We have such a strong link to our Parish which is fantastic. Our Parish is strong and vibrant. Father Jess is our spiritual leader who is always present within our school. Our liturgies and Sacramental celebrations are always so meaningful because of the care and personal touch from our amazing Father Jess. This year we joined our Parish in the "Buckets for Jesus Mission" and we were truly blessed to have so many generous families fill the bags with wonderful educational gifts for children less fortunate than ours. Each year we participate in so many worthy missions such as St Vincent De Paul, Christmas Hampers and Caritas, just to mention a few. Special thanks to our Student Executive, Nicholas Wilson, Jordana Pergoliti and Leah York, who have been exceptional leaders. Their warmth, vitality and dedication to duty have been an inspiration to us all.

Our School Board is made up of the most amazing people and our chairperson, Mrs Karen Wilding, is a great advocate for our school. Karen ensures that our Board are on task; Our Board comprises many sub-committees to ensure our school has every need met. The Board is strong on building our school for the future and equipping us with all we need. Such meticulous plans are laid down so that our school will remain financially sound. I can't thank the Board enough for their dedication and drive. They are a team of diligent men and women who place the continual improvement of the school as a high priority.

Our Board is ably supported by our dynamic P & F. Mrs Taryn York, our P & F President, and her fabulous team, lead our P & F and ensure that they are working in unison to provide for our school needs and building our school community spirit. This year they have really powered ahead and ensured that Walker learning is thriving in our community.

We saw the new nature playground take shape and the new bush play area. This group were led by Claire Treasure and Sheree Angel and this band of industrious women were supported by their families and other wonderful parents in our P & F community.

The P & F continually amaze us with their drive and determination. This year we have seen the addition of the pod, red cat system in our Year 6 rooms as well the provision of the 'Reading Eggs' and 'Reading Eggspress' programs for each student in our school. The aforementioned projects are just a few of the items provided by our stunning P & F this year.

Due to the amazing support we have from our School Board and P & F we as an educational team continue to thrive and this in turn benefits our students.

Special thanks to our awesome duo in the front office, Anne Davis and Mary McCann. When you enter our school, these are the first people you meet. They know so much about our school and through their knowledge, organisation and work ethic they keep our school running smoothly.

To Brigid Bryce and Bree Dudek, what can I say; they are such active and passionate people who form our leadership team at Leschenault. It is their drive that keeps our school on track. I know that I can call on them at any time. A big thank you to their families, as I know they give much time and thought to our school and we are blessed to have them as members of the leadership team.

To Dave Salathiel, our amazing gardener and handyman, you continually keep our school looking

beautiful.

I love our Leschenault school spirit; there is something very special about this school and the people within. This spirit permeates throughout the school community. Leschenault is known for its community and encouragement. I love participating in our events because that is when you see our community spirit building and growing.

We have the most committed staff in our school. This team of dedicated and passionate members constantly strive to provide the most engaging learning for our students. They work in teams and really provide stimulating learning across the grades.

A special thank you to Stephanie Taylor and Tania Dagnall our canteen super stars, who ensure that we have a wonderful choice of healthy yummy food on hand every day. Also thanks to Rachel Craig who manages our uniform shop and makes sure we are fully stocked at all times.

It is always sad when we farewell staff as they have been a big part of our school community. At this time we will say farewell to Colleen Brooks who has been in our junior primary classrooms for the past six years. Colleen has been amazing with our little ones, the care and concern shown to all has been wonderful. She has a natural and gentle nature and children respond so well to her caring nature.

We wish Michelle Urquhart all the best as she leaves us to return to Perth to continue her teaching career. Michelle has been wonderful in our Pre-Primary class and shared her many talents with us this year.

We also farewell Emma Bignell as she prepares to welcome a new addition into her family. We have been blessed to have Emma with us this year and wish her all the best in her future. We look forward to seeing the new baby next year.

At this time we also wish Chris Gordan a happy year as she leaves to travel for twelve months around the world. We hope you enjoy your travels and return to us in 2018 refreshed and ready to rock on.

Mrs Carla Kay is always an inspiration to us and she has accepted the challenge to work in the Kimberly for two years on secondment. We wish you a very happy time and know you will be gratefully welcomed into the Beagle Bay community, your enthusiasm and excellent teaching skills will be invaluable to the staff and community. We will look forward to your return in 2019.

Thank you to our parents; you truly are amazing people. When I look around during an event I am blown away by the enthusiasm of the parents who give their time and expertise to help out in every event that is taking place in our school. There is such a buzz in our school continually because of the support of our parent body.

Special thanks to Kelly Catalano who has been our P & F treasurer, you have done a Stirling job and kept us on the straight and narrow. Also Lisette Tilbrook for taking on the job of secretary this year, you have kept us well informed and we thank you.

My last thank you is too our awesome students. Their enthusiasm and delight in learning is what gives the staff at Leschenault the drive to do what they do so well. Our students inspire and unite us. As a staff, we love working with you and look forward to many more years of fun and laughter. Your boundless energy and happiness help us all grow and develop together.

Finally I would like to wish all our students, staff and families a very blessed and Holy Christmas and look eagerly to 2017

13. Closure of Meeting: closed at 7.50 pm.